Refer To: Committee on Laws and Justice and Human Rights

noted

Republic of the Philippines
PROVINCE OF SURIGAO DEL SUR
TANDAG CITY

BAGONG PILIPINAS

Office of the Governor

SUBJECT: **2ND INDORSEMENT LETTER DATED OCTOBER 12, 2026 REGARDING EXECUTIVE ORDER NO. 2609-047 SERIES OF 2026 ISSUED BY HON. ALGERICO H. IRIZARI**

SANGGUNIANG PANLALAWIGAN TANGGAPAN
RECEIVED
DATE: 10-14-26
BY:
TIME:
TANDAG CITY, SURIGAO DEL SUR

3rd Indorsement
October 13, 2026

RELEASED
PGO-SURIGAO DEL SUR
SIGNATURE OVER PRINTED NAME
CONTROL NO: DATE: 10-14-26 TIME: 10:42 AM

Respectfully indorsed to **Mr. Edgar G. Perez, II, J.D., Secretary to the Sangguniang Panlalawigan,** this Province, the herein basic communication from Hon. Algerico H. Irizari, Mayor of Lanuza, this province, for its concurrence, pursuant to **Article 59, paragraph (b) (1) of the Implementing Rules and Regulations of Local Government Code,** which provides that executive issuances requiring legislative concurrence shall be submitted to the Sangguniang Panlalawigan for appropriate action.

JOHNNY T. PIMENTEL
Provincial Governor
By Authority of the Governor:

MARJORIE V. PAGARAN
ASSISTANT PROVINCIAL ADMINISTRATOR

PROVINCE OF SURIGAO DEL SUR
Office of the Secretary to the Sangguniang Panlalawigan
Tel. No.: 086-2115832
Email: ossp@surigaodelsur.gov.ph
OSSP-26-06437

Republic of the Philippines
PROVINCE OF SURIGAO DEL SUR
TANDAG

Provincial Legal Office

10-12-26 - 3:19 PM

2nd Indorsement

October 12, 2026

RECEIVED
PGO-SURIGAO DEL SUR
ARNIN C. CORDOVEZ
SIGNATURE OVER PRINTED NAME
CONTROL NO: 5188 DATE: 10/13/26 TIME: 10:14

Respectfully returned to **HON. JOHNNY T. PIMENTEL**, Governor of this Province, is the herein 1st Indorsement dated October 9, 2026, pertaining to Executive Order No. 2609-047, Series of 2026, issued by **HON. ALGERICO H. IRIZARI, M.D.**, Mayor of Lanuza, which was furnished to the Governor pursuant to Sections 30 and 444(b)(1)(xii) of the Local Government Code to furnish copies of executive orders issued by him to the provincial governor within seventy-two (72) hours after their issuance.

After a careful review, the undersigned finds that the said executive order falls within the scope of the powers granted by law to the mayor and is in conformity with existing ordinances. Accordingly, upon approval by the Governor, this finding shall be immediately forwarded to the Sangguniang Panlalawigan for their concurrence, pursuant to Article 59(1) of the Implementing Rules and Regulations of R.A. 7160.

Recommending approval:

ATTY. LIMUEL L. AUZA
Provincial Legal Officer

Approved:

HON. JOHNNY T. PIMENTEL
Governor

Republic of the Philippines
PROVINCE OF SURIGAO DEL SUR
TANDAG CITY

Office of the Governor

BAGONG PILIPINAS

SUBJECT: LETTER REGARDING SUBMISSION OF EXECUTIVE ORDER NO. 2609-047 SERIES OF 2026

1st Indorsement

October 9, 2026

Respectfully indorsed to **Atty. Limuel L. Auza, Provincial Legal Officer,** this Province, the herein basic communication from Hon. Algerico H. Irizari, M.D., Municipal Mayor, Lanuza, this Province, for your appropriate action

RELEASED
PGO-SURIGAO DEL SUR
SIGNATURE OVER PRINTED NAME
CONTROL NO: DATE: 10-12-26 TIME: 9:24 AM

JOHNNY T. PIMENTEL
Provincial Governor

By Authority of the Governor:

MARJORIE V. PAGARAN
Assistant Provincial Administrator

PGO RECORDS/MVP/lyn

PROVINCIAL LEGAL OFFICE
RECEIVED
DATE: 10-12-26
TIME: 9:48
BY:
PROVINCE OF SURIGAO DEL SUR

Republic of the Philippines
Province of Surigao del Sur
MUNICIPALITY OF LANUZA

BAGONG PILIPINAS

OFFICE OF THE MUNICIPAL MAYOR

THE PROVINCIAL GOVERNOR
Province of Surigao del Sur
Capitol Hills, Telaje
Tandag City

Sir,

Respectfully submitting herewith, the EXECUTIVE ORDER NO. 2609-047 series of 2026 entitled **"RECONSTITUTING THE GENDER AND DEVELOPMENT FOCAL POINT SYSTEM (GFPS) OF THE MUNICIPAL GOVERNMENT OF LANUZA, PROVINCE OF SURIGAO DEL SUR"** for your review pursuant to Section 30 of the Republic Act 7160 otherwise known as Local Government Code of the Philippines of 1991.

This 30th day of September 2026.

Yours,

ALGERICO H. RIZARI, M.D.
Municipal Mayor

Republic of the Philippines
Province of Surigao del Sur
Municipality of Lanuza

BAGONG PILI...

RECEIVED
PGO-SURIGAO DEL SUR
ARNIN C. CORDOVEZ
SIGNATURE OVER PRINTED NAME
CONTROL NO: 5144 DATE: 10/9/26 TIME: 2:15

EXECUTIVE ORDER NO. 2609-047
Series of 2026

RECONSTITUTING THE GENDER AND DEVELOPMENT FOCAL POINT SYSTEM (GFPS) OF THE MUNICIPAL GOVERNMENT OF LANUZA, PROVINCE OF SURIGAO DEL SUR

WHEREAS, Section 36(b) of Republic Act No. 9710, otherwise known as the *Magna Carta of Women*, mandates the creation and/or strengthening of the Gender and Development (GAD) Focal Point System (GFPS) or similar GAD mechanism in all departments, including their attached agencies, offices, bureaus, state universities and colleges, government-owned and controlled corporations, local government units, and other government instrumentalities to catalyze and accelerate gender mainstreaming within the agency or local government unit;

WHEREAS, Rule VI, Section 37 of the Implementing Rules and Regulations (IRR) of Republic Act No. 9710 provides for the establishment, composition, and functions of the GAD Focal Point System;

WHEREAS, the Philippine Commission on Women (PCW) issued Memorandum Circular No. 2011-01 dated October 21, 2011, providing guidelines for the creation, strengthening, and institutionalization of the Gender and Development Focal Point System;

WHEREAS, there is a need to strengthen the institutional mechanism of the Municipal Government of Lanuza for the effective implementation, coordination, monitoring, evaluation, and sustainability of gender mainstreaming efforts, including the preparation and implementation of the GAD Plan and Budget, GAD Accomplishment Report, GAD Agenda, and other GAD-related policies, programs, activities, and projects;

WHEREAS, the Municipal Government of Lanuza recognizes the importance of establishing clear roles and responsibilities among the members of the GFPS, including the designated GAD Focal Person and the Monitoring and Evaluation (M&E) Team, to ensure effective coordination, implementation, monitoring, evaluation, documentation, and reporting of GAD mainstreaming initiatives;

NOW, THEREFORE, I, **ALGERICO H. IRIZARI, M.D.**, Municipal Mayor of Lanuza, Surigao del Sur, by virtue of the powers vested in me by law, do hereby **ORDER**:

Section 1. Reconstitution and Composition of the Gender and Development Focal Point System.

The Gender and Development Focal Point System (GFPS) of the Municipal Government of Lanuza, Province of Surigao del Sur, is hereby **reconstituted** and shall be composed of the following:

A. EXECUTIVE COMMITTEE

Chairperson:	**Hon. ALGERICO H. IRIZARI, M.D.** Municipal Mayor
Members:	**Hon. Junalyne F. Pecasales** SB Member, Chairperson of the Committee on Social Services
	Hon. Dominiciano D. Guevarra SB Member, Chairperson of the Committee on Appropriations
	Neome H. Ruina Municipal Treasurer

Christopher A. Yray, CPA
Municipal Accountant

Lorna M. Cubero
Municipal Budget Officer

Rolito Antonio F. Trinidad, C.E.
Municipal Planning and Development Coordinator

Ian Lemuel B. Felix, C.E.
Municipal Engineer

Julius Segundo S. Pejero, REA
Municipal Assessor

Lolita G. Cidro, RSW
Municipal Social Welfare and Development Officer

Christine Jazel G. Panis, MD, MPM-HG
Municipal Health Officer

Alma May L. Handugan
OIC-Municipal Civil Registrar

Richard C. Orillaneda, ABE
Municipal Agriculturist Officer

Ma. Hanna Lee R. Cubero
Municipal Nutrition Officer/POPCOM

Melchor John M. Largo
Municipal Environmental & Natural Resources Officer

Glenda Joy DC. Felix
Municipal Tourism Officer

Hon. Ranulfo M. Arreza
President, Liga ng Barangay

Joselito E. Ramos, C.E.
Municipal Local Government Operations Officer VI

PCPT John Isaac F. Mangaron
Chief of Police

Hon. Brilney R. Santos
Zone 1 Barangay Captain/PWD Representative

B. TECHNICAL WORKING GROUP

The Technical Working Group (TWG) shall be composed of the following:

Chairperson: **Rolito Antonio F. Trinidad, C.E.**
Municipal Planning and Development Coordinator

Members: **Lolita G. Cidro, RSW**
Municipal Social Welfare and Development Officer

Lorna M. Cubero
Municipal Budget Officer

Joselito E. Ramos, C.E.
Municipal Local Government Operations Officer VI

Roka Unichu E. Camacho
Local Disaster Risk Reduction & Management Officer II

Ma. Hanna Lee R. Cubero
Municipal Nutrition Officer/POPCOM

Josephine E. Rubillar
Human Resource & Management Officer I

C. GAD FOCAL PERSON

Mr. Jeason T. Jusay is hereby designated as the **GAD Focal Person** of the Municipal Government of Lanuza and shall serve as the principal coordinating person for the day-to-day technical, administrative, and coordination requirements of the GFPS, under the guidance and direction of the Chairperson and the Executive Committee.

The GAD Focal Person shall work closely with the Executive Committee, TWG, M&E Team, and all municipal offices in facilitating the implementation of the LGU's GAD mainstreaming activities.

D. MONITORING AND EVALUATION (M&E) TEAM

The **Monitoring and Evaluation (M&E) Team** is hereby constituted to strengthen the monitoring, assessment, validation, documentation, and evaluation of the implementation of GAD-related programs, activities, projects, policies, and institutional mechanisms of the Municipal Government of Lanuza.

The M&E Team shall be composed of:

Chairperson: **Marybeth A. Rita**
Planning Officer III

Members: **Melchor John M. Largo**
Municipal Environmental & Natural Resources Officer

Richard C. Orillaneda, ABE
Municipal Agriculturist Officer

Ian Lemuel B. Felix, C.E.
Municipal Engineer

Alma May L. Handugan
OIC-Municipal Civil Registrar

Hon. Brilney R. Santos
Zone 1 Barangay Captain/PWD Representative

The M&E Team shall coordinate closely with the GAD Focal Person, TWG, Executive Committee, and concerned implementing offices.

Section 2. General Duties and Functions of the GAD Focal Point System.

The GFPS shall ensure and sustain the Municipal Government's critical consciousness and support on women and gender issues. It shall take a lead role in direction-setting, advocacy, planning, implementation, monitoring and evaluation, and provision of technical advice on mainstreaming GAD perspectives in the programs, projects, activities, policies, systems, and processes of the LGU.

The GFPS shall:

a. Lead the assessment of the gender-responsiveness of policies, strategies, programs, activities, and projects of the LGU based on the priority needs and concerns of its constituents and employees, and formulate appropriate recommendations;
b. Assist in the formulation and review of policies, including the GAD Code and other gender-responsive policies, in advancing gender equality and women's empowerment in the Municipality;

c. Establish and strengthen appropriate systems and mechanisms for the generation, processing, review, updating, utilization, and management of sex-disaggregated data and other GAD-related information;
d. Coordinate the efforts of different departments, offices, and units of the LGU and advocate for the integration of GAD perspectives in their systems and processes;
e. Spearhead the preparation of the LGU's annual performance-based GAD Plan and Budget in response to identified gender issues and concerns, following the prescribed policies, guidelines, formats, and procedures by the PCW;
f. Lead in monitoring the effective implementation of the GAD Code and other GAD-related policies, as well as the annual GAD Plans, Programs, Activities, and Projects;
g. Lead in the preparation and submission of the annual GAD Accomplishment Report and other GAD-related reports required by law, rules, regulations, and relevant government agencies;
h. Promote the participation of women, gender advocates, civil society organizations, private organizations, and other stakeholders in the various stages of the development planning cycle;
i. Ensure that personnel of the LGU, including concerned finance officers and other key personnel, are capacitated on GAD and gender mainstreaming; and
j. Perform such other functions as may be required by law, ordinance, rules, regulations, and other relevant issuances.

Section 3. Roles and Responsibilities of the Executive Committee.

The Executive Committee shall:

a. Provide direction and policy advice to the Chairperson in strengthening the GFPS and the LGU's GAD mainstreaming activities;
b. Direct the identification of GAD strategies, programs, activities, and projects based on gender analysis, gender audit, sex-disaggregated data, and identified gender issues and priorities of the LGU;
c. Ensure the timely preparation, approval, implementation, and submission of the LGU GAD Plan and Budget, GAD Accomplishment Report, and other GAD-related reports;
d. Ensure the effective and efficient implementation of GAD programs, activities, and projects and the judicious utilization of the GAD budget;
e. Build and strengthen partnerships with the PCW, GAD experts, advocates, women's organizations, civil society organizations, and other stakeholders in pursuit of gender mainstreaming;
f. Recommend approval of the LGU GAD Plans and Budgets, GAD Accomplishment Reports, and other GAD-related documents; and
g. Recommend appropriate recognition or awards for outstanding institutional GAD programs, activities, projects, and/or GFPS members.

Section 4. Roles and Responsibilities of the Technical Working Group.

The TWG shall:

a. Facilitate the implementation of the LGU's gender mainstreaming efforts through the GAD planning and budgeting process;
b. Formulate the LGU GAD Plans, Programs, Activities, and Budget in response to identified gender gaps and issues affecting constituents, women, men, and LGU employees, based on gender analysis and/or review of sex-disaggregated data;
c. Assist in the provision of capacity development and technical assistance to the LGU offices and personnel on GAD and gender mainstreaming;
d. Lead or assist in the conduct of advocacy activities and development of appropriate information, education, and communication (IEC) materials to strengthen support for GAD mainstreaming;
e. Monitor the implementation of GAD-related programs, activities, and projects in their respective offices and recommend corrective measures, when necessary;

f. Assist in the preparation, consolidation, and validation of GAD accomplishment reports;
g. Provide regular technical updates and recommendations to the Chairperson or Executive Committee the progress of LGU GAD mainstreaming activities based on the feedback and reports of its various offices/units; and
h. Perform other functions as may be assigned by the Executive Committee or Chairperson of the GFPS.

Section 5. Roles and Responsibilities of the GAD Focal Person.

The designated **GAD Focal Person, Mr. Jeason T. Jusay**, shall:

a. Coordinate the day-to-day activities and operations of the GFPS;
b. Facilitate the preparation, consolidation, and submission of the GAD Plan and Budget, GAD Accomplishment Report, GAD Agenda, and other GAD-related reports;
c. Coordinate with municipal offices in the implementation and mainstreaming of GAD programs, activities, and projects;
d. Facilitate the conduct of GFPS meetings, consultations, capacity-building activities, and other GAD-related activities;
e. Maintain and ensure proper documentation of GAD-related records and reports;
f. Provide technical assistance and guidance on GAD mainstreaming to concerned offices; and
g. Perform other GAD-related functions as may be assigned by the GFPS Chairperson or Executive Committee.

Section 6. Roles and Responsibilities of the Monitoring and Evaluation (M&E) Team.

The M&E Team shall:

a. Monitor the implementation of GAD programs, activities, and projects;
b. Assess and validate reported GAD accomplishments and supporting documents;
c. Document monitoring and evaluation findings, issues, good practices, and recommendations;
d. Provide recommendations to improve the implementation and effectiveness of GAD PPAs;
e. Assist in the validation and preparation of the GAD Accomplishment Report and other GAD-related reports; and
f. Perform other monitoring and evaluation functions as may be assigned by the GFPS Chairperson or Executive Committee.

Section 7. Coordination Among GFPS Components.

The Executive Committee, Technical Working Group, GAD Focal Person, M&E Team, and concerned municipal offices shall maintain close coordination in the performance of their respective functions.

The GAD Focal Person shall facilitate coordination among the different components of the GFPS, while the M&E Team shall provide independent monitoring, assessment, validation, and evaluation inputs to strengthen the implementation and results of the LGU's GAD mainstreaming efforts.

The findings and recommendations generated through monitoring and evaluation shall be communicated to the concerned offices and considered in the succeeding GAD planning, budgeting, implementation, and policy development processes.

Section 8. Meetings and Documentation.

The GFPS shall conduct ***regular meetings every second month of each quarter***, preferably during the ***third week of the month***, to discuss and act upon matters concerning the implementation, monitoring, evaluation, and strengthening of the LGU's Gender and Development (GAD) programs, activities, projects, policies, and other gender mainstreaming initiatives.

Special meetings may likewise be called by the Chairperson or upon the recommendation of the GAD Focal Person whenever necessary to address urgent GAD-related matters or concerns.

The GAD Focal Person shall assist in the preparation and documentation of meetings, while the M&E Team shall participate in regular and special GFPS meetings, particularly on matters concerning the monitoring, validation, assessment, and evaluation of GAD programs, activities, projects, and institutional mechanisms.

All GFPS members shall make every effort to attend regular and special meetings and actively participate in the discussions and activities of the GFPS.

Section 9. Accountability and Responsibility of Implementing Offices.

All municipal departments, offices, units, and personnel implementing GAD-related programs, activities, and projects shall be responsible for the proper implementation, documentation, monitoring, and reporting of their respective GAD PPAs.

They shall submit required accomplishment reports, supporting documents, sex-disaggregated data, means of verification, and other relevant information to the GFPS through the designated GAD Focal Person within the prescribed period.

Section 10. Repealing Clause.

All orders, rules, regulations, issuances, or parts thereof which are inconsistent with the provisions of this Executive Order are hereby repealed, amended, or modified accordingly.

Section 11. Separability Clause.

If any provision of this Executive Order is declared invalid or unconstitutional, the remaining provisions not affected thereby shall continue to be in full force and effect.

Section 12. Effectivity Clause.

This Executive Order shall take effect immediately upon issuance.

DONE this 25th day of August 2026, at the Municipality of Lanuza, Province of Surigao del Sur, Philippines.

ALGERICO H. IRIZARI, M.D.
Municipal Mayor
Municipality of Lanuza